



Creating Community through People, Parks & Programs

**Space to Play & Learn
Space to be Safe & Secure
Space to Create & Imagine**

Come Join Us!



Afterschool Playground



September 6, 2006 • June 20, 2007

2:30 - 5:30 p.m.

Redondo Beach Recreation and Community Services

320 Knob Hill • Redondo Beach, CA 90277

(310) 318.0610 ext 3532

Shannon Sneed • Recreation Coordinator

Afterschool Playground Information

The Afterschool Playground Program is open to Redondo Beach residents and children attending Redondo Beach schools. The program is designed for children 6 to 12 years old. Children under six years of age and older than 12 **cannot be enrolled** in the program.

This is a non-custodial program. All children must be picked up by 5:30pm as Recreation Staff close the facilities and leave promptly. **Late fees will be charged beginning at 5:31 pm.**

PROGRAM LOCATIONS

Adams Middle School, location TBD

Alta Vista, 815 Knob Hill

Beryl Heights, 920 Beryl Street

Birney, 1600 Green Lane

Jefferson, 600 Harkness Lane

Lincoln, 2223 Plant Avenue

Madison, 2200 MacKay Lane

Tulita, 1520 Prospect Avenue

Washington, 1100 Lilienthal Lane



ENROLLMENT AND FEES

- Payments are based on 20-day or 60-day sessions and are due before the start of each session.
- Late payments received after 3 days from the **start** of the session are subject to a **\$30 fee**. If payment is not received after one week into the session, the child will not be allowed to attend program until full payment is received.
- Any enrollments during the current session will be charged the full amount. Sessions are not pro-rated.
- No refunds, pro-rated payments, or transfers are allowed. Refunds for 60-day payments will be taken into consideration. **No refunds for suspensions or expulsions.**
- Initial registration/emergency data form must be sent in by mail or completed in person at the recreation office, located at 320 Knob Hill, Redondo Beach, CA 90277.
- Subsequent payment for additional sessions will be accepted at the Recreation Office in person, on-line at www.redondo.org or by phone with a Visa or MasterCard, or by mail at Recreation and Community Services, 320 Knob Hill, Redondo Beach, CA 90277, Attn: Playground Registration. Completed registration forms will not be accepted at school office or at the Afterschool Playground site. **DO NOT MAIL LATE PAYMENTS.**
- Indicate on the registration form the session # and the school location. Incomplete applications and partial payments will not be accepted.
- Make all checks or money orders payable to *City of Redondo Beach*. All payments must accompany the registration form. No cash will be accepted.
- If you are in financial need, Fee Waiver applications are available for **REDONDO BEACH RESIDENTS ONLY** at 320 Knob Hill. Fee Waivers will take four working days to be approved if the correct paperwork is received. Fee Waivers must be approved **before** using the Afterschool Playground Program.
- Program does not cover Accelerated Schools early Wednesday dismissals, holidays, or vacations periods.
- All events, activities, policies, and fees are subject to change without notice.

WHAT PARENTS NEED TO KNOW

Before parents decide to use the Afterschool Playground Program, they should consider the following:

- Be sure your child knows what to do in an emergency. You should have designated emergency contacts for your child. Please complete the Registration/Emergency Data Form. Every family should have a plan in the event of a natural disaster.
- If you wish your child to walk home, you must indicate your request on the Registration/Emergency Data Form.
- Be sure your child is prepared and attired properly for the weather. Children must wear proper shoes at all times.
- This program does not provide snacks, so be sure your child has adequate nutrition to sustain them until they arrive home.
- Please do not allow your child to bring toys, equipment, electronic devices, skates, rollerblades, bikes, skateboards, and scooters from home. All necessary equipment is provided by the Playground Program.
- The Playground Program does not take responsibility for the storage or security of your child's possessions.
- The Playground Program does not store or dispense medication, nor does it handle child custody matters.
- The Playground Program provides only ice packs or bandages for minor injuries. For emergencies, the staff will call the paramedics.
- If your child has a problem with another child, consult the Recreation Leader on duty. **Never** handle the situation yourself.

• • • • • **EMERGENCY OUTGOING CALLS ONLY** • • • • •

Rules for the Program

the following rules with your child. These rules apply before, during, and after the Afterschool Playground Program. A positive discipline system is in effect with appropriate consequences.

GENERAL RULES:

- Respect and obey all adults, including Recreation Leaders
- Take care of all property and equipment.
- Use common sense. If you think that there is a chance that you or someone else might get hurt, **don't do it!**
- Remain in assigned areas.

SPECIFIC RULES:

- No fighting, for play or for real. This includes pulling, shoving, pushing, wrestling, or piling on.
- No throwing rocks or other unsafe objects like sand.
- No profanity.
- No items or toys that do not contribute to safe play.
- No bikes, skates of any kind, skateboards, scooters, or electronic devices on the playground site.

REMEMBER THESE POSITIVE GUIDELINES:

- Talk it over.
- Walk away if it sounds like trouble.
- Say, "I am sorry."
- Share, take turns.
- Use only kind words towards others.

The following procedures will be used for behavior problems:

First occurrence:	Written notice to parents.
Second occurrence:	Referral to School Principal and Recreation Coordinator.
Third occurrence:	Suspension from the Playground Program for a period of time. No refunds for suspension or expulsions.



Activities

board games, study activities, movies, and special events.

- Activities take place in supervised areas only. Being in an unassigned area without permission can result in participant being dropped from the program.
- All equipment and supplies for these activities are provided by the Department of Recreation and Community Services in cooperation with the Redondo Beach Unified School District.
- Activities take place 2:30-5:30pm on regular school days. The Playground Program is closed for school holidays, teacher in-service days, winter vacation, and spring break.
- Recreation Leaders will encourage and assist participants during their homework time (approximately one hour). Children who do not have homework will be offered positive, quiet activities during the designated homework time. Recreation staff are not tutors.

The Recreation and Community Services Department encourages parents to personally meet their respective playground staff.

SAFE, CLEAN AND GREEN

The Playground Program operates a safe, clean, and green program. This means we value physical and emotional safety. We ask that children get involved in keeping the Playground Program a safe place, being courteous and respectful toward others and themselves, and being helpful and nice to others. With these attributes, they are able to have fun in a safe environment.

We also value personal responsibility. Children are asked to help keep the Playground Program a clean place. If they make a mess, they clean it up. They also put away the things they play with, such as balls, games, and craft supplies. Through this responsibility, they can have fun in a clean environment.

Finally, we value our physical and emotional environment. We ask that children help keep the Playground Program green and healthy. Be nice to others, be healthy, and be supportive of others; pick up their trash and trash they see on the ground; put litter in its place and recycle. By doing this, they can have fun taking care of their environment.

Payment Information

- Payment is due by the date specified, usually the Thursday before the start of the next session.
- Late payments received after 3 days from the start of the session are subject to a \$30 fee. If payment is not received after one week into the session, the child will not be allowed to attend program until full payment is received.
- Sessions consist of 20-day or 60-day increments and will not be pro-rated.
- Indicate on the registration form the session # and the school location. Incomplete applications and partial payments will not be accepted.
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- Registration forms are used for Emergency Information Data and will be kept on file at the office and the school site.
- Once the registration form is on file, forms requesting additional sessions will be available at the school site and must be sent to the Recreation office. Additional sessions may also be called into the Recreation office by phone with a credit card.
- Two-week notice in writing prior to start of session is required for cancellations for automatic monthly credit card debit.

	Per 20 day Session Session	**Per 60 day Session (A-C)
One child	\$ 100	\$ 240
Two children	\$ 160	\$ 400
3 + children (maximum fee per family)	\$ 180	\$ 455

	Session #	Dates	Payment due by:
Session A	1	September 6 - October 3	Wednesday, September 6
	2	October 4 - October 31	Thursday, September 28
	3	November 1 - December 4	Thursday, October 26
Session B	4	December 5 - January 17	Thursday, November 30
	5	January 18 - February 16	Thursday, January 11
	6	February 19 - March 20	Thursday, February 15
Session C	7	March 21 - April 24	Thursday, March 15
	8	April 25 - May 22	Thursday, April 19
	9	May 23 - June 20	Thursday, May 17
	A**	September 6 - December 4	Wednesday, September 6
	B**	December 5 - March 20	Thursday, November 30
	C**	March 21 - June 20	Thursday, March 15

Parents will receive a Parent Packet explaining additional procedures once the child is enrolled in the program.



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Please refer to the chart below

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